

**MINUTES
REGULAR BOARD MEETING
THURSDAY, AUGUST 16, 2007, 9:00 A.M.**

Board Members Present at Roll Call: Les Abrams, Rod Bolden, Gabe Corral, Charlie Havranek, Cynthia Henry, Myra Jefferson, Debbie Rudd. A quorum was present. Board Members Present after Roll Call: None. Board Members Absent: None. Vacant Board Member Positions: Public; Certified Residential Appraiser.

Also Present at Roll Call: Debb Pearson, Executive Director; Beckie Loar, Regulatory Compliance Administrator; Dawn Walton-Lee, Assistant Attorney General.

Les Abrams acted as Chairperson.

The Board pledged allegiance to the flag of the United States of America.

Charles Havranek moved that the Minutes of the July 19, 2007, Regular Board Meeting be approved. Rod Bolden seconded the motion. The Board voted unanimously in favor of the motion.

PUBLIC ANNOUNCEMENTS AND CALL TO PUBLIC

Julie Friess filed a Call to Public and spoke to the Board concerning lack of enforcement of the supervising appraiser/trainee rules.

COMPLAINT REVIEW

Review and Action Concerning 2278, Safa P. Sitto.

Respondent did not appear. Charlie Havranek moved that the Board approve Owen J. Jones, Certified General Appraiser #30458, as Respondent's mentor under the 7/20/07 Consent Agreement and Order of Discipline. Debbie Rudd seconded the motion. The Board voted unanimously in favor of the motion.

Review and Action Concerning 2377, Joseph E. Brimeyer.

Respondent did not appear. Charlie Havranek moved that, because Respondent's 90-day grace period to renew had expired, the complaint be closed to be reopened and reconsidered in the event Respondent reapplies. Debbie Rudd seconded the motion. The Board voted unanimously in favor of the motion.

Review and Action Concerning 2263, Everett L. Quinn.

Respondent appeared. Charlie Havranek moved that the Board grant Respondent until 8/17/07 at 5:00 p.m. to sign and file with the Board the proposed Consent Agreement and Order of Discipline and that Respondent be granted an additional

30 days to submit the name of a proposed mentor to the Board. Myra Jefferson seconded the motion. The Board voted unanimously in favor of the motion.

Informal Hearing (Continued from 4/07) Concerning 2224, Harrison Gordon/2225 Joshua Hernandez.

Respondent in 2224, Respondent in 2226, and Complainant appeared, were sworn in, made statements to the Board and answered the Board=s questions. Respondent in 2225 did not appear. Debbie Rudd moved that the Board subpoena additional information. Myra Jefferson seconded the motion. The Board voted unanimously in favor of the motion. Charlie Havranek moved that the informal hearing be continued to allow the Board to obtain additional information. Debbie Rudd seconded the motion. The Board voted unanimously in favor of the motion.

Review and Action Concerning 2226, Nicolo Amoroso.

Respondent appeared. Charlie Havranek moved that the complaint be tabled to allow the Board to complete its investigation concerning 2224/2225. Debbie Rudd seconded the motion. The Board voted unanimously in favor of the motion.

Informal Hearing Concerning 2269, Chad A. Richey.

Respondent appeared, was sworn in, made statements to the Board and answered the Board=s questions. John A. LaSota, Esq., appeared on behalf of Respondent. Charlie Havranek moved that the Board reconsider its prior findings. Debbie Rudd seconded the motion. The Board voted 6-1 in favor of the motion. Gabe Corral voted no. Charlie Havranek moved that the Board find Level I violations and issue Respondent a nondisciplinary letter of concern citing violations. Rod Bolden seconded the motion. Charlie Havranek amended the motion and moved that the Board find Level I violations and issue Respondent a nondisciplinary letter of remedial action citing violations and requiring remedial education. Rod Bolden seconded the amended motion. The Board voted 6-1 in favor of the motion. Gabe Corral voted no.

Informal Hearing Concerning 2280/2281/2282/2283/2284/2285/2286/2287/2288/2289/2290/2291/2292/2293/2294/2295/2296/2297/2298/2299/2300/2301, Kym R. Gaudette.

Respondent appeared. Charlie Havranek moved that, at Respondent's request, the informal hearing be continued. Rod Bolden seconded the motion. The Board voted 6-1 in favor of the motion. Gabe Corral voted no.

Review and Action Concerning 2344, Lucas P. Still.

Respondent appeared. Debbie Rudd moved that the Board accept the investigator's report, with minor exceptions. Charlie Havranek seconded the motion. The Board voted unanimously in favor of the motion. Charlie Havranek moved that the Board find Level II violations and offer Respondent a nondisciplinary letter of remedial action citing violations and requiring remedial education. Myra Jefferson seconded the motion. Charlie Havranek amended the motion and moved that the Board find Level I violations and offer Respondent a nondisciplinary letter of remedial action citing violations and requiring remedial education. Myra Jefferson seconded the amended motion. The Board voted unanimously in favor of the motion.

Review and Action Concerning 1625/1626/1888/1889/1890, James D. Schofield.

Respondent appeared. Charlie Havranek moved that the Board deny Respondent's request for course approval and require Respondent to take a specific income capitalization course to comply with the 7/1/05 Consent Agreement and Order of Discipline. Debbie Rudd seconded the motion. The Board voted unanimously in favor of the motion.

Informal Hearing Concerning 2303, Vincent A. Brennan/2304 William R. Richardson.

Respondent in 2303 appeared, was sworn in, made statements to the Board and answered the Board=s questions. Respondent in 2304 did not appear. Charlie Havranek moved that the Board find Level III violations and reoffer each Respondent a Consent Agreement and Order of Discipline citing violations and providing for probation and disciplinary education; and if the agreement(s) is/are not signed within three weeks, the complaint(s) be referred to the Office of Administrative Hearing (OAH) for formal hearing. Debbie Rudd seconded the amended motion. The Board voted unanimously in favor of the motion.

Informal Hearing Concerning 2321, Thomas J. Dozier.

Respondent did not appear. Charlie Havranek moved that the Board find that the matter be referred to the Office of Administrative Hearings (OAH) for formal hearing; and in lieu of the formal hearing, allow the assistant attorney general to negotiate surrender of Respondent's certificate. Myra Jefferson seconded the motion. The Board voted unanimously in favor of the motion.

Review and Action Concerning 2308/2309, Jay G. Hulet.

Respondent appeared. Staff summary was read. Charlie Havranek moved that the complaints be referred to an investigator. Rod Bolden seconded the motion. The Board voted unanimously in favor of the motion.

Review and Action Concerning 2431, Gerald A. Diehl.

Respondent did not appear. Staff summary was read. Debbie Rudd moved that the complaint be referred to an investigator. Charlie Havranek seconded the motion. The Board voted unanimously in favor of the motion.

Review and Action Concerning 2410, Hans C. Dannenberg.

Respondent appeared. Staff summary was read. Charlie Havranek moved that the complaint be referred to an investigator. Debbie Rudd seconded the motion. The Board voted unanimously in favor of the motion.

Review and Action Concerning 2420, Jill A. Trompeter.

Respondent appeared. Staff summary was read. Debbie Rudd moved that the complaint be referred to an investigator. Charlie Havranek seconded the motion. The Board voted unanimously in favor of the motion.

Review and Action Concerning 2385/2386/2387/2388/2389/2390/2391, William H. Moffett.

Respondent appeared. Staff summary was read. Charlie Havranek moved that the complaints be referred to an investigator. Debbie Rudd seconded the motion. The Board voted unanimously in favor of the motion.

Informal Hearing Concerning 2364, Tune P. Redmond.

Debbie Rudd recused herself. Respondent appeared, was sworn in, made statements to the Board and answered the Board's questions. Cynthia Henry moved that the Board go into Executive Session for legal advice. Myra Jefferson seconded the motion. The Board voted unanimously in favor of the motion. Upon return from Executive Session, Charlie Havranek moved that the informal hearing be continued to allow the Board to obtain additional information. Myra Jefferson seconded the motion. The Board voted unanimously in favor of the motion. Charlie Havranek moved that the Board reopen 2242 against Gary S. Granville based upon new information discovered during the informal hearing. Myra Jefferson seconded the motion. The Board voted unanimously in favor of the motion.

Review and Action Concerning 2322, Dana H. Volmer.

Respondent did not appear. Debbie Rudd moved that the Board accept the investigator's report. Myra Jefferson seconded the motion. The Board voted unanimously in favor of the motion. Charlie Havranek moved that the Board find Level II violations and offer Respondent a nondisciplinary letter of remedial action citing violations and requiring remedial education. Rod Bolden seconded the motion. The Board voted unanimously in favor of the motion.

Review and Action Concerning 2339, Collin H. Lord.

Gabe Corral recused himself. Respondent did not appear. Charlie Havranek moved that the Board accept the investigator's report. Debbie Rudd seconded the motion. The Board voted unanimously in favor of the motion. Charlie Havranek moved that the Board invite Respondent to an informal hearing. Cynthia Henry seconded the motion. The Board voted unanimously in favor of the motion.

Review and Action Concerning 2355/2371, Christine B. Fredericksen.

Respondent did not appear. Charlie Havranek moved that the Board accept the investigator's reports. Debbie Rudd seconded the motion. The Board voted unanimously in favor of the motion. Charlie Havranek moved that the complaints be tabled until after Respondent's 90-day grace period to renew her license expires. Debbie Rudd seconded the motion. The Board voted unanimously in favor of the motion.

Review and Action Concerning 2383, Richard T. Salceda.

Respondent did not appear. Charlie Havranek moved that the Board accept the investigator's report. Debbie Rudd seconded the motion. The Board voted unanimously in favor of the motion. Charlie Havranek moved that the Board invite Respondent to an informal hearing. Debbie Rudd seconded the motion. The Board voted unanimously in favor of the motion.

Review and Action Concerning Appellate Court Case 1CA-CV 05-0868 (98F-0544-BOA), Lawrence D. Bloom.

Respondent did not appear. Dawn Walton-Lee updated the Board with the status of Respondent=s appeal.

Review and Action Concerning Superior Court Case CV-06-4140 (03F-1782-BOA/03F-1784-BOA), Felicia M. Coplan.

Respondent did not appear. Dawn Walton-Lee updated the Board with the status of Respondent=s appeal.

Review and Action Concerning 2091, Joseph E. Kaneakua.

Respondent did not appear. Charlie Havranek moved that the Board table the complaint to allow Respondent to provide the previously requested information. Debbie Rudd seconded the motion. The Board voted unanimously in favor of the motion.

NEW BUSINESS

Discussion and Action Concerning Board Communication.

Elaine Arena, Lobbyist, Phoenix Chapter of the Appraisal Institute, and Gaye Rutan, appraiser, filed Calls to Public and spoke to the Board concerning its communications with the regulated community and interested parties. Charlie Havranek moved that the Board's webmaster continue with the website renovations. Rod Bolden seconded the motion. The Board voted unanimously in favor of the motion.

COMPLAINT REVIEW

Review and Action Concerning 2159/2161/2163/2165/2167/2169/2171, Thomas A. Reeb.

Respondent did not appear. Debbie Rudd moved that the Board audit Respondent's appraisals. Rod Bolden seconded the motion. The Board voted unanimously in favor of the motion.

Review and Action Concerning 2192, James P. Hondel.

Respondent did not appear. Charlie Havranek moved that the Board table the complaint until after Respondent's 90-day grace period to renew his license expires. Myra Jefferson seconded the motion. The Board voted unanimously in favor of the motion. Staff was instructed to notify the Board immediately if Respondent files a renewal application.

Review and Action Concerning 2261, Donald L. Hall.

Respondent did not appear. Charlie Havranek moved that the Board approve the proposed education to comply with the disciplinary education required by the 4/5/07 due diligence consent letter. Debbie Rudd seconded the motion. The Board voted unanimously in favor of the motion.

Review and Action Concerning 2262, Dawna Rogers.

Respondent did not appear. Charlie Havranek moved that the Board table the matter to allow Respondent to complete the remedial education to comply with the 3/8/07 nondisciplinary letter of remedial action. Debbie Rudd seconded the motion. The Board voted unanimously in favor of the motion.

Review and Action Concerning 2405, David M. James.

Respondent did not appear. Staff summary was read. Charlie Havranek moved that the Board find no violations and dismiss the complaint. Myra Jefferson seconded the motion. The Board voted unanimously in favor of the motion.

Review and Action Concerning 2411, Sara B. Getz/2412, Michael T. Forsythe.

Respondents did not appear. Staff summaries were read. Debbie Rudd moved that the Board find no violations and dismiss the complaints. Charlie Havranek seconded the motion. The Board voted unanimously in favor of the motion.

Review and Action Concerning 2413, Enzo Garino.

Respondent did not appear. Staff summary was read. Debbie Rudd moved that the matter be referred to investigation. Charlie Havranek seconded the motion. The Board voted unanimously in favor of the motion.

Review and Action Concerning 2414, John M. Parker.

Respondent did not appear. Staff summary was read. Charlie Havranek moved that the Board find no violations and dismiss the complaint. Gabe Corral seconded the motion. The Board voted unanimously in favor of the motion.

Review and Action Concerning 2415, Ambrose Rojas.

Respondent did not appear. Staff summary was read. Charlie Havranek moved that the Board subpoena additional information. Debbie Rudd seconded the motion. The Board voted unanimously in favor of the motion.

Review and Action Concerning 2416, Michael W. Huscroft/2417, Tamra L. Hoffman.

Respondents did not appear. Staff summaries were read. Gabe Corral moved that the Board table the complaints to allow the Board to review additional information. Debbie Rudd seconded the motion. The Board voted unanimously in favor of the motion.

Review and Action Concerning 2418, Lance R. Freeman.

Respondent did not appear. Staff summary was read. Charlie Havranek moved that the complaint be referred to an investigator. Debbie Rudd seconded the motion. The Board voted unanimously in favor of the motion.

Review and Action Concerning 2419, Patricia L. Gerarde.

Respondent did not appear. Staff summary was read. Charlie Havranek moved that the Board find Level II violations and offer Respondent a nondisciplinary letter of remedial action citing violations and requiring remedial education. Debbie Rudd seconded the motion. The Board voted unanimously in favor of the motion.

Review and Action Concerning 2432, Remingo S. Belmonte.

Respondent did not appear. Staff summary was read. Charlie Havranek moved that the complaint be referred to an investigator. Debbie Rudd seconded the motion. The Board voted unanimously in favor of the motion.

The Board noted that there were no 12-month reviews.

BOARD CHAIRPERSON REPORT

Les Abrams reported that progress continues to be made on the website renovations.

EXECUTIVE DIRECTOR REPORT

Debb Pearson reported on the status of the Assistant Attorney General=s assignments; advised the complaint answer dates that had been extended by staff; reported the following complaint statistics for calendar years 2006 and 2007:

	<u>2006</u>	<u>2007</u>	<u>2007</u>
Complaints filed	209	155	
Complaints heard by Board			307
<u>OF THOSE COMPLAINTS:</u>			
Complaints dismissed	70	44	61
Complaints referred to investigation	82	24	68
Complaints resolved with nondisciplinary letter of concern	30	10	16
Complaints resolved with nondisciplinary letter of remedial action	9	1	5
Complaints resolved with disciplinary letter of due diligence	6	4	6
Complaints resolved with probation	23	10	29
Complaints referred to informal hearing	66	11	53
Complaints referred to formal hearing	10	2	7

Complaints resolved with suspension	6	2	3
Complaints resolved with surrender	1	0	1
Complaints resolved with revocation	1 3	4	
Complaints resolved with cease and desist letters	24	0	2
Violation Levels:			
I	34	11	17
II	10	5	10
III	15	9	26
IV	3	2	4
V	9	3	4

Additional Information:

	<u>2005</u>	<u>2006</u>	<u>2007</u>
Jurisdiction Expired & Complaints Closed	21	18	3
Denials of New Applications	5	7	3
Denials of Renewal Applications	2	4	0

reported that three new rulemaking packages had been filed with the Secretary of State; reported on the status of the investigator contract; and reported on the status of the 2008 national examination.

APPRAISAL TESTING AND EDUCATION COMMITTEE REPORT

Debbie Rudd moved that the Board accept the Committee's recommendations (see attached). Myra Jefferson seconded the motion. The Board voted unanimously in favor of the motion.

APPLICATION REVIEW COMMITTEE REPORT

Debbie Rudd reported the following Arizona appraiser and property tax agent information as of August 14, 2007:

	<u>8/05</u>		<u>8/06</u>		<u>8/07</u>
Licensed Residential	849		1026		1135
Certified Residential	807		924		1028
Certified General	739		782		791
Nonresident Temporary	88	Total 2480	73	Total 2805	32 Total 2986
Property Tax Agents	281		309		259

Charlie Havranek moved that the discussion regarding a specific requirement of the number of inspection hours required on an applicant's experience log be referred to the Rules Committee for a stakeholders' meeting. Debbie Rudd seconded the motion. The Board voted unanimously in favor of the motion. Charlie Havranek moved that the Board accept the Committee's recommendations (see attached). Myra Jefferson seconded the motion. The Board voted unanimously in favor of the motion. Charlie Havranek moved that the Board deny Licensed Residential Application #6823, Efrain E. Orozco, pursuant to A.R.S. §§ 32-3620(A), 32-3631(A)(1), and 32-3631(A)(8). Myra Jefferson seconded the motion. The Board voted unanimously in favor of the motion upon the following roll call vote: Les Abrams--yes; Rod Bolden--yes; Gabe Corral--yes; Charlie Havranek--yes; Cynthia Henry--yes; Myra Jefferson--yes; Debbie Rudd--yes. Charlie Havranek moved that the Board deny Certified Residential Application #6863, Scott M. Sillari, pursuant to A.R.S. §§ 32-3620(A), 32-3631(A)(1), and 32-3631(A)(8). Cynthia Henry seconded the motion. The Board voted unanimously in favor of the motion.

upon the following roll call vote: Les Abrams--yes; Rod Bolden--yes; Gabe Corral--yes; Charlie Havranek--yes; Cynthia Henry--yes; Myra Jefferson--yes; Debbie Rudd--yes. Charlie Havranek moved that the Board open complaint 2475 against Scott M. Sillari, Licensed Residential Appraiser #11584, alleging violations of A.R.S. §§ 32-3631(A)(1) and 32-3631(A)(8). Debbie Rudd seconded the motion. The Board voted unanimously in favor of the motion. Charlie Havranek moved that the Board approve the issuance of a new classification to Certified Residential Applicant #6856, William L. Brennan, upon applicant signing the nondisciplinary letter of remedial action offered in Complaint 2358 and completion of the certified residential examination. Debbie Rudd seconded the motion. The Board voted unanimously in favor of the motion. Charlie Havranek moved that the Board approve the issuance of a new classification to Certified Residential Applicant #6872, Anna M. Diaz, upon applicant signing a consent agreement and order of discipline approved by the Board concerning Complaint 2240 and completion of the certified residential examination. Debbie Rudd seconded the motion. The Board voted unanimously in favor of the motion.

OLD BUSINESS

Discussion and Reconsideration of Prior Action Regarding A Tiered Fee Schedule of Valley View Appraisal.

Charlie Havranek moved that the Board issue Valley View Appraisal an informational letter concerning the use of its tiered fee schedule and that information concerning tiered fee schedules be placed on the Board's website. Debbie Rudd seconded the motion. The Board voted unanimously in favor of the motion.

NEW BUSINESS

Discussion and Action Concerning Residency Requirements as They Apply to the Board's Reciprocal Agreements.

Charlie Havranek moved that the matter be referred to the Rules Committee for a stakeholders' meeting. Debbie Rudd seconded the motion. The Board voted unanimously in favor of the motion.

Discussion and Action Regarding A Tiered Fee Schedule of Josephs Appraisal Group.

Charlie Havranek moved that the Board issue Josephs Appraisal Group an informational letter concerning the use of its tiered fee schedule. Debbie Rudd seconded the motion. The Board voted unanimously in favor of the motion.

Cynthia Henry left the meeting. A quorum remained.

Discussion and Action Concerning Adept Appraisal.

Charlie Havranek moved that the Board obtain an opinion from The Appraisal Foundation. Debbie Rudd seconded the motion. The Board voted unanimously in favor of the motion.

Discussion and Action Concerning "Appraisal" Assignments by ValueNet, Inc.

The Board took no action.

Discussion and Action Concerning "Appraisal" Advertising by Alexandra Olson Realtor.

Charlie Havranek moved that the matter be tabled to allow the assistant attorney general to research the matter. Myra Jefferson seconded the motion. The Board voted 5-1 in favor of the motion. Debbie Rudd voted no.

Discussion and Action Concerning Attendance on Behalf of the Board at the State Regulator Advisory Group Meeting (SRAG), and the Fall Conference of the Association of Appraiser Regulatory Officials (AARO) to be held September 28-October 2, 2007, in Washington D.C.

The Board requested that Debb Pearson and Debbie Rudd represent it at the State Regulator Advisory Group Meeting (SRAG) and the Fall Conference of the Association of Appraiser Regulatory Officials (AARO) to be held September 28-October 2, 2007, in Washington D.C.

Discussion and Action Concerning Proposed Interagency Service Agreement (ISA) for Board Legal Services for FY 2008.

Charlie Havranek moved that the Board approve the proposed Interagency Service Agreement (ISA) with the Attorney General's office for FY 2008. Myra Jefferson seconded the motion. The Board voted unanimously in favor of the motion.

CONFIRMATION OF MEETING DATES, TIMES, LOCATIONS AND PURPOSES

The upcoming Committee and Board meetings were scheduled as follows:

September:

19	Application Review	9:00 a.m.
20	Appraisal Testing and Education	7:30 a.m.
20	Board	9:00 a.m.

ADJOURNMENT

The meeting was adjourned.

/s/

Lester G. Abrams, Chairperson

**RECOMMENDATIONS
COMMITTEE ON APPLICATION REVIEW**

To: Board of Appraisal

From: Application Review Committee

Date: August 16, 2007

Re: August 15, 2007 Recommendations

I. Report on number of Arizona Appraisers and Property Tax Agents:

	<u>8/05</u>		<u>8/06</u>		<u>8/07</u>	
Licensed Residential	849		1026		1135	
Certified Residential	807		924		1028	
Certified General	739		782		791	
Nonresident Temporary	88	Total 2480	73	Total 2805	32	Total 2986
Property Tax Agents	281		309		259	

II. As a result of its August 15, 2007 meeting the Application Review Committee makes the following recommendations:

A. To refer to the full Board the recommendation of requiring not less than 75% inspection hours on the experience log for new appraiser applicants

B. To refer the following applications to the full Board:

6823 Efrain E. Orozco
6856 William L. Brennan
6863 Scott M. Sillari
6872 Anna M. Diaz

C. To approve the following applications as substantively complete:

1. Renewal applications:

31066 Ricardo L. Armijo
31328 Gregory P. Hartman

2. Licensed Residential by exam unless noted otherwise:

6687 Michele S. Dennis
6692 Jared S. Tolson
6713 Robin M. Meissner

6717 Suzanne Miller
6797 Todd D. Pearson
6714 Anthony C. Lopez
6722 Kent A. Hall
6771 Robert B. Pickens
6779 Steven R. Pattee
6789 Joseph A. Miller
6800 Kathryn D. Foster
6815 Joseph P. Campbell
6821 Omar S. Loza (by reciprocity)
6833 Scott W. King
6834 Gregory M. Mollohan
6838 Jenelle L. Strole (by reciprocity)
6844 Thomas A. Dilella
6847 Todd J. Burke
6855 Nicole Lynne Robinson
6867 Patricia A. Cook

3. Certified Residential by exam unless otherwise noted:

6733 Tori M. Silva
6796 Jay C. Lundberg
6801 Jennette C. Picinich
6850 Robert P. Shiba (by reciprocity)
6325 Michele J. Bates
6705 Michael S. Soloke
6784 Scott C. Heinz
6795 Michael W. Glenn
6798 Paul E. Salcido
6840 Donna L. Hastings
6842 Carrie L. Clarke
6851 Jacquelynn R. Willson
6852 Laura M. Grim
6853 Timothy R. Tice
6854 John G. Case
6865 Jennifer K. Cucci
6879 Kevin J. Fielding
6907 Kenneth M. Martin

4. Certified General by exam unless otherwise noted:

6255 Seth A. McKinnon
6724 Chandra L. Graham
6848 Scott E. Glover

D. To approve the following applications as substantively complete and confirm the issuance of the following license/certification:

1. Reciprocity

21586	Gail C. Fogelman
31554	Stephen R. O'Rourke
31555	Brian F. McColgan

2. Nonresident Temporary

TP41067	Bradley W. Plummer
TP41068	Tommy L. Messer
TP41069	Michael J. Simerlein
TP41070	Richard C. Sloan

E. To disapprove the following applications as substantively incomplete and hold until substantively complete:

6792	Gregory C. Tobler
6808	James M. Plemons
6829	Scott A. McCorvie (by reciprocity)
6835	Donald D. Thomas
6836	Jennifer L. Morgan
6857	Elton E. Crowe
6861	Gena A. Cox-Dorman
6874	Renee A. Stanek (by reciprocity)
6875	Polly L. Stidham (by reciprocity)
6881	Alfred G. Froede (by reciprocity)
6893	Joseph E Creech (by reciprocity)

III. Applications Pending - Substantively Incomplete

6489	Jose Magana
6562	Barbara J. Hallbourg
6570	Douglas Mitchell
6595	Rachel I. Encinas
6617	Brent A. Hodges
6681	George E. Shosted
6717	Suzanne Miller
6780	Daniel Wesley
6790	Mark W. Lewis (by reciprocity)

Notification of applicants with substantively incomplete applications who have not responded to the Committee's request for additional information. Pursuant to R4-46-202(D) applicants have up to a year to meet all requirements for license/certificate or applicant's file is to be closed by the Board and applicant shall reapply.

RECOMMENDATIONS

COMMITTEE ON APPRAISAL TESTING AND EDUCATION

TO: Board of Appraisal

FROM: Committee on Appraisal Testing and Education

DATE: August 16, 2007

RE: August 16, 2007 Recommendations

As a result of its August 16, 2007 meeting the Committee on Appraisal Testing and Education makes the following recommendations:

I. Other Business:

- A.** Action regarding requiring attendance at one Board meeting for all original appraiser applicants (Tabled from 2/07)

Tabled for six months

- B.** Action regarding requiring a course in mortgage fraud as part of the continuing education for renewal applicants (Tabled from 2/07)

Recommend disapproval

- C.** Action regarding remedial and disciplinary education courses

Refer to the full Board

II. Action regarding proposed approval of qualifying education courses:

A. Previously approved by the Board:

1. Submitted by Appraisal Institute

- a. Real Estate Finance, Statistics and Valuation Modeling #ABA 1004-381
15 hours
*John Urubek
Recommend approval
- b. Residential Sales Comparison and Income Appraisals, #ABA 0905-474
30 hours
*Mark Rattermann
Recommend approval

- c. Residential Site Valuation and Cost Approach, #ABA 0905-475 15 hours
*John Urubek
Recommend approval
- 2. Submitted by **Arizona School of Real Estate and Business**
 - a. LR-1 Basic Appraisal Principles, #ABA 0906-569 30 hours
*Bob Artim, Tracy Captain, Gasper Crimando, Neil Dauler-Phinney, Thomas Denny, Richard Fasano, Kathleen Holmes, Jared Huish, Robert Kaczmarek, Gretchen Koralewski, Don Miner, Roy Morris, Ron Schilling, Sanders Solot, Becky Ryan, Daniel Smith, Richard Turkian, Gerard Vick, Terry Zajac, David Ziegler
Recommend approval
 - b. LR-2 Basic Appraisal Procedures, #ABA 0906-570 30 hours
*Bob Artim, Tracy Captain, Gasper Crimando, Neil Dauler-Phinney, Thomas Denny, Richard Fasano, Kathleen Holmes, Jared Huish, Robert Kaczmarek, Gretchen Koralewski, Don Miner, Roy Morris, Ron Schilling, Sanders Solot, Becky Ryan, Daniel Smith, Richard Turkian, Gerard Vick, Terry Zajac, David Ziegler
Recommend approval
 - c. LR-6 Residential Report Writing, #ABA 0906-571 15 hours
*Bob Artim, Tracy Captain, Gasper Crimando, Neil Dauler-Phinney, Thomas Denny, Richard Fasano, Kathleen Holmes, Jared Huish, Robert Kaczmarek, Gretchen Koralewski, Don Miner, Roy Morris, Ron Schilling, Sanders Solot, Becky Ryan, Daniel Smith, Richard Turkian, Gerard Vick, Terry Zajac, David Ziegler
Recommend approval
- 3. Submitted by **McKissock LP**
 - a. Residential Appraiser Site Valuation and Cost Approach, #ABA D0906-572 Distance Education 15 hours
*Alan Simmons
Recommend approval
- 4. Submitted by **International Association of Assessing Officers**
 - a. 101 Fundamentals of Real Property Appraisal, #ABA 0302-171 30 hours
*Thomas Morrison, Ronald Gibbs
Recommend approval

III. Action regarding proposed approval of **continuing education courses:**

A. Previously approved by the Board:

- 1. Submitted by **Appraisal Institute**
 - a. Appraising Manufactured Housing, #ABA 1203-320 7 hours
*Richard Heyn
Recommend approval

- b. Online Business Practices and Ethics, #ABA D0705-453 Distance Education 8 hours
*J. Carl Schultz
Recommend approval
 - c. Reviewing Residential Appraisal Reports, #ABA 0905-476 7 hours
*Vincent Dowling
Recommend approval
 - d. Introduction to GIS Applications For Real Estate Appraisal, #ABA D1005-482 Distance Education 7 hours
*Christopher Miner
Recommend approval
 - e. Uniform Appraisal Standards for Federal Land Acquisitions, #ABA 1005-483 16 hours
*Vincent Dowling
Recommend approval
 - f. Forecasting Revenue, #ABA 0806-562 7 hours
*William Ted Anglyn
Recommend approval
 - g. Liability Management for Residential Appraisers, #ABA 0806-563 7 hours
*Richard Heyn
Recommend approval
 - h. Quality Assurance in Residential Appraisals, #ABA 0806-564 7 hours
*Mark Rattermann
Recommend approval
2. Submitted by **Arizona School of Real Estate & Business**
- a. C4672 FHA Appraisal Requirements, #ABA 0701-249 3 hours
*Tracey Captain Gasper Crimando, Richard Fasano, Bill Grah, Kathleen Holmes, Jared Huish, Roy Morris, Ronald Schilling, Dan Smith, Daniel Smith, Sanders Solot, Gerard Vick, Terry Zajac, Dave Ziegler
Recommend approval
 - b. 1021 Arizona Construction Materials, #ABA 0806-554 3 hours
*Clark Booth, Bill Dowdy, Tom Denny, Clyde Dinnell, Bill Gary, Dave Maza, Larry Schoenberger, Dan Smith
Recommend approval
 - c. C7392 Real Estate Market Update, #ABA 0806-555 3 hours
*Jim Adams, Earland Cass, Billy Dowdy, Charles Green, Randy Helfman, Kathleen Holmes, Richard Hubbard, James Miller, Edwin Ricketts, Dominic Scappaticci, Daniel Smith, Stan Strom, Dave Tornell, Rick Turkian, Gerard Vick, John Wenner, Dave Wood, Terry Zajac
Recommend approval
 - d. C4217 Business Valuation Approaches & Methods, #ABA 0806-556 3 hours
*Garry Barnes, Earl Cass, Alan Hayden, Gerard Vick
Recommend approval
 - e. C5025 Apartments as an Investment, #ABA 0806-557 3 hours
*Clyde Dinnell, Bill Gray, Charles Green, Kevin McClure, Stan Strom, Gerard Vick

- Recommend approval
- f. C6254 Vacant Land as an Investment, #ABA 0806-558 3 hours
*Jim Adams, Michael Chasse, Michael Denious, Clyde Dinnell, Denny Dobbins, John Faramelli, Richard Hubbard, Charles King, Mark Kramoltz, David Maza, Gregory McGill, Don Miner, Michael Phalen, Gilbert Smith, Stan Strom, Gerard Vick, Dave Wood, Terrence Zajac
Recommend approval
- g. C7393 Real Estate Feasibility Study, #ABA 0806-559 3 hours
*Jim Adams, Joseph Chandler, Anthony Cox, Michael Denious, Bill Dowdy, William Gray, Charles Green, Donald Hadder, Randy Helfman, Kathleen Holmes, Richard Hubbard, David Maza, Gregory McGill, Don Miner, Michael Phalen, Edwin Ricketts, Dominic Scappaticci, Larry Schoenberger, Barry Seip, Daniel Smith, Stan Strom, David Tornell, Rick Turkian, Gerard Vick, John Wenner, Dave Wood, Terrence Zajac, David Ziegler
Recommend approval
- h. C7395 Real Estate Investments Analysis, #ABA 0806-560 3 hours
*Jim Adams, Garry Barnes, Earland Cass, Joseph Chandler, Anthony Cox, Michael Denious, Bill Dowdy, William Gray, Charles Green, Donald Hadder, Randy Helfman, Kathleen Holmes, Richard Hubbard, David Maza, Gregory McGill, James Miller, Don Miner, Michael Phalen, Edwin Ricketts, Dominic Scappaticci, Larry Schoenberger, Barry Seip, Daniel Smith, Stan Strom, David Tornell, Rick Turkian, Gerard Vick, John Wenner, Dave Wood, Terrence Zajac, David Ziegler
Recommend approval
- j. C7524 Commercial Leasing Issues, #ABA 0806-561 3 hours
*Jayme Barthol, Earl Cass, Susan Dunst, Bill Gray, Kevin Rude, Elizabeth Servatius, Perry Williams, Craig Yelverton
Recommend approval
3. Submitted by **International Association of Assessing Officers**
- a. 151 2006 National USPAP Course, #ABA 0302-173 15 hours
*Thomas Morrison
Recommend approval
- b. 300-Fundamental of Mass Appraisal, #ABA 0302-175 30 hours
*Thomas Morrison, Ronald Gibbs
Recommend approval
- c. 311 Residential Modeling Concepts, #ABA 0302-176 30 hours
*Thomas Morrison, Ronald Gibbs
Recommend approval
4. Submitted by **McKissock LP**
- a. Appraisal Trends, #ABA D0906-582 Distance Education 7 hours
*Alan Simmons
Recommend approval

- b. Art of Residential Appraisal Review, #ABA D0906-583 Distance Education 7 hours
*Alan Simmons
Recommend approval
- c. Relocation Appraisal is Different; #ABA D0906-584 Distance Education 7 hours
*Chuck Fisher
Recommend approval

B. Not previously approved by the Board:

- 1. Submitted by **Appraisal Institute**
 - a. OL-GIS Novice Case Study OLFISN, 7 hours
Distance Education
*Christopher Miner
Recommend approval
 - b. Valuation of Conservation Easements, 33 hours
*Frank Harrison, Charles Rex
Recommend approval
- 2. Submitted by **Appraisal Institute/Southern Arizona Chapter**
 - a. Spotlight on USPAP: Common Errors & Issues, 3 hours
*Sara Swartzentraub
Recommend approval
 - b. Spotlight on USPAP: Hypothetical Conditions & Extraordinary Assumptions, 3 hours
*Sara Swartzentraub
Recommend approval
- 3. Submitted by **Arizona Tax Conference**
 - a. 2007 Arizona Tax Conference, 9 hours
*Jacque Attaway, Christine Mazon, Keith Russell, Allen Tippetts, Joy Stallings-Gomez, Mark Johnson, Paul Mooney, Eddie Tantoco, Kevin Armbrust, Roberta Livesay, Bill Staples, Steve Barela, James Busby, Chris Kelling, Kevin McCarthy, Thomas Inserra, Susan Fair, James Garrison
Recommend approval
- 4. Submitted by **Hogan School of Real Estate**
 - a. Why Do Appraisers Do That? 3 hours
*Christopher Gwozdz
Recommend approval
- 5. Submitted by **McKissock LP**
 - a. Private Appraisal Assignments-Virtual Classroom, 7 hours
Distance Education
*Chuck Fisher
Recommend approval

6. Submitted by **International Right of Way Association**
 - a. Easement Valuation Course 403, 7 hours
*Sandra St. Arnold
Recommend approval

IV. Action regarding proposed approval of instructor approval:

1. Submitted by **Arizona School of Real Estate & Business**
 - a. Don Miner
(1) 1088 Introduction to Contract Writing (Boot camp), #ABA 0202-153 6
hours
Recommend approval

V. Action regarding proposed approval of continuing education credit:

1. Submitted by **Appraisal Institute**
 - a. David C. Lennhoff
(1) 1400 7-Hour National USPAP Update Course, 7 hours
Recommend approval

VI. Action regarding proposed approval of revision of course material:

1. Submitted by **Arizona School of Real Estate and Business**
 - a. C6505 Appraising Manufactured Housing, #ABA 0404-356 7 hours
Recommend approval